

Amador Water Agency

12800 Ridge Road
Sutter Creek, CA 95685
209-223-3018
Fax: 209-257-5281



Document Request Form

Name of Individual(s)/Organization Requesting Documents

Date Request Received

Mailing Address

Phone Number(s)

Title and/or Description of Documents Being Requested	Date Completed	Fee
1.		
Agency Comments:		
2.		
Agency Comments:		
3.		
Agency Comments:		
4.		
Agency Comments:		
5.		
Agency Comments:		

For Agency Use Only

Request Completed By:

Date

Public Records Request Fee Schedule

The following fee shall be charged for Copies of an identifiable public record or certified copy of such record

Standard Documents

Size	Format	Fee	Per
8.5 x 11	B & W	0.10	page
8.5 x 11	Color	0.45	page
11 x 14 (legal)	B & W	0.14	page
11 x 14 (legal)	Color	0.70	page
11 x 17	B & W	0.20	page
11 x 17	Color	0.99	page
Digital Copies	CD	2.50	each
Digital Copies	DVD	5.00	each

Engineering Maps

11 x 17	Map	0.20	page
18 x 26	Map	2.60	page
24 x 36	Map	2.60	page

Agendas

Regular Board Meeting Agendas

Mailed	10.00	year
Faxed	5.00	year
E-mail	no charge	

Special Board Meeting Agendas

Faxed	7.50	year
E-mail	no charge	

Minutes

Unapproved Regular and Special Meeting Minutes (if mailed, will include regular meeting agendas)

Mailed	25.00	year
E-mailed	no charge	

Regular Board Meeting Agenda Packets

Annual Basis	Pick up at Office	100.00	year
Annual Basis	Mailed	150.00	year
Individual Board Meeting Basis	Available at Office	5.00	packet